



**CENTRAL PUBLIC SCHOOLS**  
**108089 S 4670 Road**  
**Sallisaw, OK 74955**



# **Safe Return Plan**

## **FY24**

**Updated: September 26, 2023**

**These guidelines may be updated frequently based on the changing and fluid environment of the COVID-19 situation. All updates will be based on current information provided by the Centers for Disease Control, and state and local health agencies**

## **PURPOSE:**

The purpose of this plan is to provide expectations and guidance to families. This plan may be modified as necessary and this document will be updated. Please check back for current conditions and revisions.

## **COMMUNICATION:**

It is vital that lines of communication remain open. If your child has tested positive or may have been exposed to Covid-19, please notify your school immediately, so we can all coordinate with the Health Department on action steps in an effort to maintain a safe environment. Contact tracing will be done under the direction of the State/County Health Department guidelines.

All communication with parents and community will be delivered through School Messenger (call or text service), the school district website, [centralps.k12.ok.us](http://centralps.k12.ok.us), and our Facebook page. Please make sure that your contact phone number and email address are current with your building principal's office. If you have questions or need assistance, please contact your building principal at 918-775-5525.

## **ACADEMIC PLANS:**

Central Public School officials will continually and closely monitor student and staff health and community transmission rates of COVID-19 throughout the school year. Decisions regarding a change in educational plans will be based on current health data and made with the advice of local health care professionals.

Central Public School officials will identify content knowledge and skills students might struggle with in their current grade that may not have been available or not addressed in the previous school year. In particular, focus on serving students with disabilities, English Learners and other special populations.

IEP teams may need to meet to determine the Least Restrictive Environment for a student under the Individuals with Disabilities Act (IDEA). 504 teams may also need to meet to determine if a student served under Section 504 is in need of any additional accommodations or modifications.

## **SCHOOL CLOSURE:**

If it becomes necessary for school closure, all students will be placed on distance learning. Students will be utilizing individual teachers' Google Classroom and/or those without internet access will utilize packets of materials that are current and aligned with in-class instruction.

In case of school closure, full Covid-19 protocols per Oklahoma State Department of Health and the CDC will be in place for anyone entering a school site such as temperature checks, masks and hand sanitization.

No building use will be granted to outside groups during this time.

**Central Public School will offer two learning options.**

**The requirements for each option are listed below.**

**Option 1---Traditional Classroom**

1. Traditional in-person learning will resume as scheduled.
2. Traditional school calendar will be observed.
3. Staff will increase cleaning of school buildings, buses and surfaces.
4. Students and staff will observe increased hand washing procedures and have access to sanitizers.
5. Visitor access to buildings will be limited.
6. Students and staff must stay home if exhibiting symptoms of illness.
7. Students can maintain activity eligibility if attendance and grade requirements are met.
8. Full meal service will be provided as usual.

**Option 2---Distance Learning Program**

1. Parents must apply with their building principals in order for their child to participate in distance learning. This is done through the Distance Learning Program (DLP) application process.
2. Students and parents/guardians must complete and sign a Distance Learning Program Application/Contract and agree to the terms of the program prior to enrollment.
3. Students must enroll within the first ten days of a semester. After that enrollment will be limited.
4. Students must have a working school email address.
5. Students and parents/guardians understand that students that are enrolled in the Distance Learning Program must take any test and turn in any assignment that is required by the facilitating instructor as part of the course requirements.
6. Students will have access to school resources in order to participate in distance learning.
7. Grades will be taken and students may pass or fail a course or grade depending on participation and performance.
8. Students can maintain activity eligibility if attendance and grade requirements are met. Central Public Schools grading and eligibility policies are in effect.
9. To compete in extra-curricular activities, students must be on campus one class period per day.
10. Students will be required to come to school for certain assessments/tests.

## **STUDENT GUIDELINES:**

1. Parents must keep their student at home if they are sick and notify the school. The expectation of Central Public School is that parents will keep their student home from school if they are experiencing any symptom relating to COVID-19.
2. It is the parent's responsibility to do the daily screening that will be relied upon by the school district.
3. If parents send their child to school, the parent is certifying that they have screened their child that day and determined their child to be healthy.
4. Any student with a temperature of 100 degrees or higher will be instantly taken to a quarantine room. Parents will be contacted and the student will be required to return home as soon as possible. The child will be monitored while waiting on parent to pick them up.
5. A student must be fever-free, WITHOUT FEVER-REDUCING MEDICATION, for 24 hours to be able to return to school. The CDC considers a person to have a fever when he/she has a measured temperature of 100 degrees F or greater.
6. A student must be cleared by the appointed school personnel before returning to school.
7. Symptoms of possible COVID-19: Cough, Shortness of Breath, Difficulty Breathing, Chills, loss of taste or smell, fever.
8. Please talk to your child about frequent hand washing, social distancing, covering your cough and sneeze, keeping hands from touching their face and stress the eyes, nose and mouth areas.
9. Masks are not required, but optional for entry to a building. Students may use their own mask. Masks must follow the dress code for students.
10. To the greatest extent possible, maintain at least three feet distance between individuals at all times.
11. Food items to be shared with the class must be pre-packaged.
12. Students are highly encouraged to bring their own water bottle to school.
13. Please keep your telephone numbers and emergency contact numbers current with office staff.
14. Please be available if the school needs to contact you about your child.
15. If the school tries to contact a parent/guardian and the parent/guardian does not return the call in a timely manner, we will begin calling any and all numbers listed as an emergency contact for the student.

## **EMPLOYEE GUIDELINES:**

1. It is the employee's responsibility to do the self-screening each day prior to coming to work.
2. By coming to work the employee is certifying that he/she has self-screened that day and is determined to be healthy.
3. An employee must be fever-free, WITHOUT FEVER-REDUCING MEDICATION, for 24 hours before he/she may be able to return to work. The CDC considers a person to have a fever when he/she has a measured temperature of 100 degrees F or greater.
4. Reinforce and encourage social distancing as much as possible.
5. Symptoms of possible COVID-19: Cough, Shortness of Breath, Difficulty Breathing, Chills, loss of taste or smell, fever.
6. Staff will instruct students about frequent hand washing, use of hand sanitizer, social distancing, covering your cough and sneeze, keeping hands from touching their face and stress the eyes, nose and mouth areas.

## **VISITOR AND SERVICE PROVIDERS:**

1. Visitor access to school buildings will be limited.
2. Anyone wanting to visit a building must receive permission from the site principal
3. Essential workers such as mental health providers and therapists are not considered visitors and will still be allowed on campus. These people will follow the same safety protocols as staff and students.

## **MENTAL HEALTH RESOURCES:**

The mental health and well-being of our students is of the utmost importance. It is our goal to help any student or family who is suffering from any issue related to mental health.

## **CLASSROOM PROCEDURES:**

1. Students will be physically distanced to the greatest extent possible within the classroom.
2. A seating chart will be kept and followed daily.
3. Classroom doors may be left open to promote quality air circulation based on best practice recommendations.

## **CAFETERIA PROCEDURES:**

1. To the greatest extent possible, social distancing of students will take place during breakfast/lunch.

## **TRANSPORTATION PROCEDURES:**

**\*\*The following bus rider regulations are in addition to the regular district bus rider rules\*\***

1. Parents are responsible to check student(s) temperature each morning before boarding buses.
2. All buses will be sanitized and wiped down frequently.
3. Regular bus routes will be running as in the past.
4. Recommend alternate transportation, other than school bus, for students, if possible.
5. Social distancing will be practiced as much as possible.
6. Maximize the air flow of the bus by opening windows, if possible.
7. Assigned seating may be implemented for all students.
8. No opening of food or drink will be permitted on buses.
9. Same protocol for allowing a student to re-enter the learning environment after testing positive for COVID-19 will be used for school transportation.
10. NO guest bus riders without written permission from a parent or guardian at least two days prior to boarding (emergency needs will be considered).

## **SELF CARE AND ENVIRONMENT:**

1. Awareness of signs and symptoms will be discussed.
2. Self-Care techniques and healthy habits for students and staff will be discussed and encouraged.
3. Encourage hand washing and the use of hand sanitizer as frequently as possible.
4. Encourage social distancing.
5. Avoid group gatherings and assemblies when feasible.
6. Avoid sharing materials and supplies when feasible.
7. Sanitization will be an ongoing process throughout the school day.
8. Water fountains, restrooms, door knobs will be wiped down frequently throughout the day.
9. Encourage students to minimize items brought to school from home.
10. Desk will be spaced out as much as possible to allow for social distancing.
11. Buildings will be sprayed frequently to disinfect and sanitize surfaces, along with regular cleaning routines.

## **AT SCHOOL STUDENT/EMPLOYEE PROCEDURES:**

1. Any student/employee who exhibits symptoms of COVID-19 should refrain from entering any school facility and avoid others until they can be tested for the virus.
2. It is the duty of the parent or guardian, and the school, to exclude such person until the period of isolation or quarantine ordered for the case expires, or until permission has been given by local health officials.
3. A student/employee must be fever-free, WITHOUT FEVER-REDUCING MEDICATION, for 24 hours to be able to return to school.

## **STUDENT/EMPLOYEE RETURNING TO SCHOOL/WORK IF CONFIRMED TO HAVE COVID-19:**

If an individual has tested positive for COVID-19, this individual may return to school/work based upon current Oklahoma Department of Health and CDC guidelines.

It is the duty of the parent or guardian, and the school, to exclude such person until the period of isolation ordered for the case expires, or until permission has been given by state or local health officials.

## **INSTRUCTION, HEALTH AND ACTIVITIES, MASKS AND PERSONAL PROTECTION EQUIPMENT:**

Central Public School will follow current Oklahoma State Department of Health and CDC guidelines to determine safe procedures and policies for students, staff, and visitors.

Central Public Schools will provide a mask upon request for all school staff and students. Students and staff may provide their own face mask but they will be required to follow school dress code guidelines.

## **COVID-19 PROTOCOL:**

In the event that a positive case has been identified and has been in contact with students and staff, the current Oklahoma State Department of Health and CDC guidelines will be followed.

Central Public School shall work with the Sequoyah County Health Department for contact tracing as required. The point of contact will be the site principal.

Central Schools will monitor the changing conditions of COVID-19 and our policy may change at any time under the advisement of health officials.

## **CLOSING THOUGHTS/ADDITIONAL INFORMATION:**

- All plans and procedures established by Central Public School are subject to change as new information becomes available or if positive cases become more prevalent within our district.
- For any assistance with this plan, please contact your building principal at 918-775-5525.
- We thank you in advance for your flexibility and understanding as we continue to partner in providing a safe and quality education for our students.